



# Compte-rendu

## Conseil de Gestion du 15.01.2019

|                               | Présent | Fonction                      | Voix délibérative | Voix consultative |
|-------------------------------|---------|-------------------------------|-------------------|-------------------|
| <b>Parents d'élèves du CG</b> |         |                               |                   |                   |
| TAVERNIER Laure               |         | Présidente                    | X                 |                   |
| CAUCHOIS Olivier              |         | Vice-Président                | X                 |                   |
| MAHIEU Katinka                |         | Vice-Présidente               | X                 |                   |
| BRANDMAIER Patrick            |         | Trésorier et Membre titulaire | X                 |                   |
| STENE Janne                   |         | Membre titulaire              | X                 |                   |
| CAUBET Ludovic                |         | Membre titulaire              | X                 |                   |
| STENZEL Karen-Sofie           |         | Membre titulaire              | X                 |                   |
| LARSEN Rita                   |         | Membre titulaire              | X                 |                   |
| BATAILLE Sandrine             |         | Suppléant (L. Tavernier)      |                   |                   |
| SAMUEL Flore                  |         | Suppléant (O. Cauchois)       |                   |                   |
| HERTZENBERG Brede             |         | Suppléant (K. Mahieu)         |                   |                   |
| POLLMAN Christian             |         | Suppléant (P. Brandmaeir)     |                   |                   |
| ERITZLAND Kjetil              |         | Suppléant (J. Stene)          |                   |                   |
| BANET Catherine               |         | Suppléant (L. Caubet)         |                   |                   |
| THEBAULT Antoine              |         | Suppléant (K-S Stenzel)       |                   |                   |
| MOI Nikolai                   |         | Suppléant (R. Larsen)         |                   |                   |

| <b>Membres représentant l'administration française</b> |   |  |  |   |
|--|---|--|--|---|
| CROSNIER Catherine                                     | X | Conseiller de coopération et d'action culturelle |  | X |
| CHRETIEN Laetitia                                      | X | Consul près l'Ambassade de France en Norvège     |  | X |

| <b>Membres siégeant avec voix consultative</b> |  |  |  |   |
|--|--|--|--|---|
| KELLER Audrey                                  |  | Proviseur                              |  | X |
| NAVARRO Pascal                                 |  | Directeur                              |  |   |
| IRAKOZE Alyssa                                 |  | Gestionnaire                           |  | X |
| MUSSO STEEN Isabelle                           |  | Représentant du syndicat norvégien UDF |  | X |
| GILBERT Stéphane                               |  | Représentant du syndicat norvégien SL  |  | X |
| MAGAGNIN Emmanuel                              |  | Représentant des membres du personnel  |  | X |
|  |  |  |  |   |

**Ordre du jour**

1. Introduction – par la Présidente
2. Phase 2 IT pour VOTE.

Emmanuel Weber viendra nous présenter les études faites par la commission et les résultats pour le nouveau matériel informatique , avec les investissements correspondants que nous devons voter.

**Introduction**

Dear all,

Please find hereafter the results of yesterdays vote incl. conditions regarding the IT Ph2 project

1/ Phase 2 IT has been accepted by CdG during “CG exceptionnel” which took place on Jan 15, 2019 with all votes in favour of the project as presented with the following conditions:

C1/ IT HW installation in the classrooms needs to be aligned with ongoing renovation project in order to avoid double work / damaging the installed equipment. Ideally, equipment is installed after renovation or the renovation is completed once the equipment is installed in case the installation will leave marks, holes, etc on the wall. Action: Alyssa

C2/ A dedicated and qualified resource (1 FTE = Fulltime equivalent) needs to be identified and contracted based on the finalized role/task description “IT manager”. This resource needs to be present before the IT HW and SW is being delivered and installed. Such resource needs to be competent in IT HW and SW topics as well as in project management (implementation). IT project group to advise whether existing IT suppliers/service provider could supply such a resource. Due to variety of tasks several pers  
Action: Audrey/ IT project group

C3/ A respective implementation plan and timeline needs to be prepared by the IT group and such dedicated “IT manager”. Action: Audrey/IT project group

C4/ The dedicated 1FTE “IT manager” needs to be budgeted since IT project teams evaluates that such role will be required for a sound and safe implementation and running of the IT infrastructure and equipment

C5/ A training plan for the users / coordinators / “champions” is to be established in close cooperation with “IT manager” considering the needs of the users and daily situation in classroom environment. Action: Audrey


C6/ A risk and contract review to be performed in order to ensure that no potential contractual, technical or commercial risk has been omitted. Action: Audrey/Alyssa/IT group

A legally binding delivery / service contract for the project scope as presented can be signed and sent once the above mentioned conditional actions have been closed.

Kind regards

On behalf of the CdG

Patrick Brandmaier  
Trésorier and membre du conseil de gestion



L. Tavernier

Laure Tavernier, Présidente du Conseil de Gestion