

# LFO – Financial Regulations 2026–2027

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## 1. Scope of the Financial Regulations

The financial regulations of the Association du Lycée Français René Cassin d'Oslo (LFO) apply to the students and their legal guardians from preschool to high school for the 2026/27 school year. They apply from the time the registration form was sent on Eduka. The regulations were adopted by vote by the management board (Conseil d'Administration) on 21/1/2026. It is available for consultation on the LFO's website. In case of disagreement, the French PDF version prevails.

## 2. Common Provisions

### 2.1 Billing Methods

The LFO sends invoices and any reminder by email. The LFO considers that the information provided for the families when enrolling students is up to date. **It is the responsibility of the families to verify the correctness of the information provided and to send any modifications to the school.**

**The Payment schedule:** Tuition and study fees are billed in 5 installments (September, November, January, March and May: invoice for 2 months of tuition). Other fees may be billed separately, the LFO does not issue monthly invoices.

#### Payment terms:

- All invoices will be sent 15 days before the due date.
- Payment from Norway is done on the account DNB 7877.08.28502 by using a KID number. For payments from abroad, use IBAN : NO0878770828502 and BIC : DNBANOKXXX.
- Transaction fees are the responsibility of the payer. The invoice number and the name of the student must be indicated in the transaction. To facilitate the payment process, the LFO has put in place an automatic payment service for all Norwegian banks: AVTALEGIRO. It is up to the payer to start AVTALEGIRO with their own bank. The AVTALEGIRO only applies to the 5 tuition/study fees. Any other invoice is to be paid manually.
- Sending a copy of each invoice in paper format will be charged 600 NOK. The production of a payment certificate will be charged 600 NOK per certificate to the applicant.
- In case of difficulty paying, it is the responsibility of the families to contact the institution's management service to establish a possible contractual payment schedule.
- Unless otherwise stated by a court decision communicated to the LFO by the legal guardians of the child, they are jointly responsible for the debts owed to the school.

## 2.2 Terms in Case of Non-Payment

A first reminder, **in case of non-payment** by the due date indicated on the invoice, will be sent by email to the payer granting an additional period of 15 days.

In case of non-payment after the second reminder and without any information received by the payer, the unpaid invoices will be automatically sent to the collections office which will proceed with the collection according to the laws in place. The payment will then be made to the collections office.

**The consequences of non-payments on the schooling of the child:** during the school year, the LFO management reserves the right to no longer grant access to lessons to the students concerned and the school will in no way be held responsible for the situation. It will be the responsibility of the legal guardians to ensure their duties and the registration of their child(ren) in another school.

**In the event of prolonged debt or financial litigation during the year N,** Management reserves the right not to prioritize the child's re-enrollment for the year N+1, or even not to re-enroll the student for the following school year. The school will not be held responsible for the situation.

## 2.3 Special Financial Provisions

Students **admitted during the school year** according to availability will be billed school fees from the starting date set with the LFO and written on the enrollment form on Eduka.

In the event of a student's temporary absence during the school year, regardless of the reason, the payment of tuition fees remains mandatory to ensure the reservation of their place at LFO. No refund or reduction of fees will be granted for the months of temporary absence.

Any family able to prove that they do not benefit from a direct or indirect financial compensation, covering everything or part of the school fees, from their employer(s), is eligible to local fees (see §4.1.1) after consideration of the file. A false declaration will result in the French high school in Oslo to refuse by right the student's registration or will proceed with their withdrawal.

**Without this proof from the employer, the company fee will be automatically applied to any new student joining the school.**

## 3. Initial Fees

### 3.1 Application Fees (CP to Terminale)

Application fees corresponding to the examination of the application file by our services, amounting to 3,000 NOK, must be paid at the same time as filling in the online registration form. The enrollment will be processed only after reception of the payment. Those fees do not

guarantee a place at the LFO and are non-refundable. They must be paid for each new application, even for students who have previously submitted an application.

### **3.2 Admission Fees for Enrollment in CP (Students from LFO Kindergarten)**

Pupils already enrolled in 2025/2026 in 'Grande Section' ('GS') in kindergarten at the LFO will be subject to a fee of 5,000 NOK when they go to 'CP'. These fees will be billed in September by the management service and are non-refundable.

### **3.3 Admission Fees (CP to Terminale)**

Admission fees amounting to 2,000 NOK are applied to any student joining the school from 'CP' to 'Terminale'. They make it possible to establish the admission file for each child. The payment of these fees finalizes the enrollment and grants access to the class.

**Payment deadline:**

Once the invoice is issued, parents have 15 days to complete the payment of these fees.

**Loss of place due to non-payment:**

If the admission fees are not paid, the school reserves the right to cancel the enrollment, resulting in the loss of the reserved place for the student.

These fees are billed once again for a former student wishing to become a student again after 10 months have passed between the date of departure and their effective return to the school.

The admission fees are non-refundable.

### **3.4 Security Deposit**

A security deposit amounting to 2,600 NOK will have to be paid after a place is attributed to the children from 'Maternelle' to 'Terminale'. This deposit is intended to ensure families' financial commitments are met and to cover any potential damages to materials provided by LFO.

The security deposit will only be refunded if the payer explicitly requests it in writing. The maximum deadline to request the refund is three years from the end of the student's enrollment at LFO. It will be refunded without interest, provided all tuition fees and other charges have been fully settled. It is the payer's responsibility to provide the school with the bank account details required for the refund.

## 3.5 Re-enrollment and Withdrawal

### 3.5.1 Re-enrollment for the Following School Year

Students are automatically re-enrolled at the school for the following academic year.

### 3.5.2 Withdrawal During or at the End of the School Year

**In the event of withdrawal during the school year**, including for studies, **a three-month notice period is required**, starting from the month following the date the information is received.

This notification must be made in writing only to the following addresses: secretariat@lfo.no for secondary level and ecole@lfo.no for nursery and primary levels.

This notice period applies to tuition fees as well as other chargeable services.

In the event of departure, the **exeat (withdrawal certificate)** will be issued upon request by the management office by email, after all invoices have been paid.

In the case of **departure at the end of the school year**, the student's withdrawal must be notified in writing to the services mentioned above no later than 31 March of the current school year.

**If the withdrawal notification is received after 31 March, a three-month notice period (including for studies) applies even if it extends beyond the end of the current school year.**

In this case, **the first months of the following school year will be invoiced to cover this notice period**, and the rate will correspond to the level the student would have entered at that time.

For a family with several children, this notice period will be invoiced for only one child, regardless of the number of children concerned.

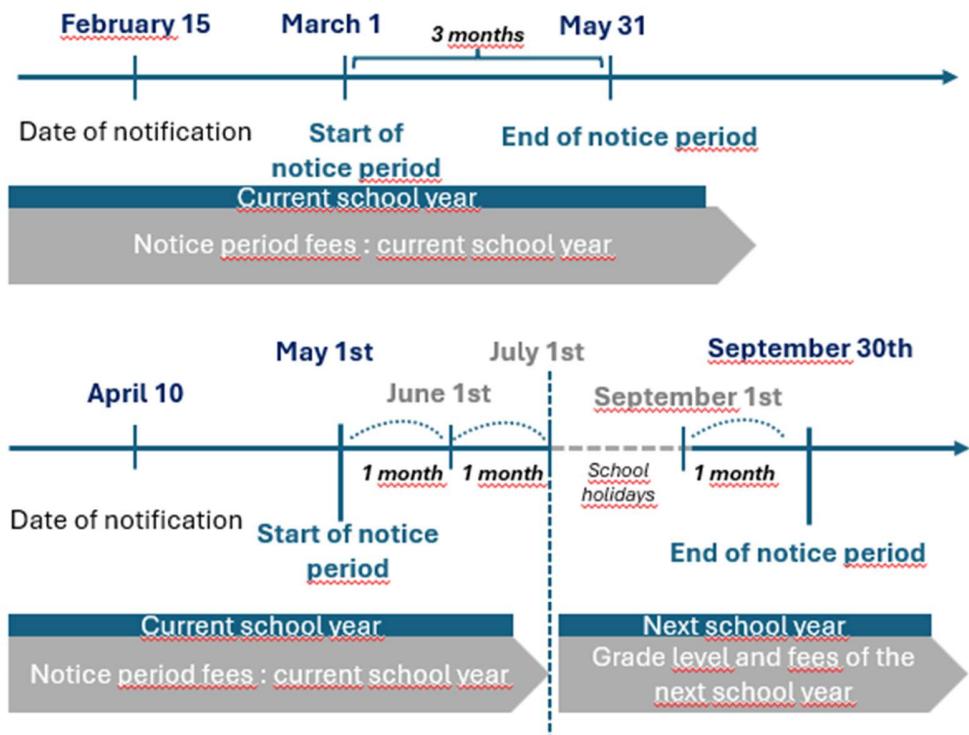
The amount will be calculated based on the highest school level among the children.

**The notice period begins in the month following the date of receipt of the withdrawal notification.**

#### Special case for (3ème) and high school students:

If the notice period extends into the following school year, tuition fees will be invoiced at the 3ème rate, and not at the high school rate.

This provision does not apply to students under the corporate rate, for whom the rate corresponding to the school level of the following year remains due.



## 4. Schooling Fees for the 2026–2027 School Year

### 4.1 Kindergarten (Maternelle)

The kindergarten fees correspond to the "makspris" set by the Parliament. These fees may change during the year. Discounts may apply according to the conditions defined by the municipality of Oslo.

The "makspris" rate is 1,200 NOK per month. The price indicated is calculated based on the "makspris" in effect as of 01/01/2026, according to government information.

An email will be sent to families by the administration at the start of the school year regarding kindergarten pricing and the discounts applied by the municipality of Oslo. The systems described below may change depending on decisions made by the municipality of Oslo.

All kindergarten registrations must also be completed on the municipality's website:  
[oslo.kommune.no > barnehage > söke eller bytte barnehageplass](http://oslo.kommune.no > barnehage > söke eller bytte barnehageplass)

Withdrawal from kindergarten must also be notified on the municipality's website:  
[oslo.kommune.no > barnehage > oppsigelse og permisjon](http://oslo.kommune.no > barnehage > oppsigelse og permisjon)

All kindergarten students benefit from a daycare service included in the tuition fees during school hours (from 7:45 AM until the start of class, then from 2:45 PM to 4:40 PM).

Note: The daycare hours (2:45 PM - 4:40 PM) may vary on the day before holidays.

Kindergarten services are offered during the school's vacation periods, for a maximum of 46 weeks per year, according to the calendar approved by the school board.

To use the kindergarten service during school vacation, families must register with the administration by the deadlines notified by email.

Throughout the year, parents are required to pick up their child(ren) on time at the end of daycare/kindergarten. **In case of delay, penalties will apply and be charged: 150 NOK for every 1/4 hour of delay per child.**

## 4.2 Primary, Middle and High School

### 4.2.1 Annual Tuition Fees (in Norwegian Kroner)

	Local rate / eldest child	Local rate / second child - 15%	Local rate / third and other child -30%	Company rate / employer
Elementary school	48,158	40,934	33,711	96,310
Middle school '6e'	52,734	44,824	36,914	119,190
Middle school '5e'	52,422	44,559	36,695	119,190
Middle school '4e'	52,526	44,647	36,768	119,190
Middle school '3e'	54,502	46,327	38,151	119,190
High school 2nde	180,134	153,114	126,094	253,350
High school 1ère	179,302	152,407	125,511	253,350
High school Terminale	179,094	152,230	125,366	253,350

Basic school supplies are included in the tuition fees and are provided by the school (see details in paragraph 4.3.2).

### 4.2.2 Study Hall for children in Elementary

Study hall is scheduled after school for students from 'CP' to 'CM2'.

The annual fee for study hall for 2026/27 is:

- 27,000 NOK for students from 'CP' to 'CE2' (covered by the Oslo municipality after registration)
- 21,100 NOK for students from 'CM1' to 'CM2'.

Enrollment in the Study hall is done through Eduka at the beginning of the school year. As stated in paragraph 3.5.2, any withdrawal during the school year will incur a three-month notice period.

The legal guardians for students from 'CP' to 'CE2', having previously registered them for study hall, will benefit from them for free, the municipality taking care of the fees.

**Any unregistered student wishing to benefit from a one-off study period will be billed 300 NOK. It also applies to CP, CE1 and CE2.**

In the event the legal guardians are missing after class, the student will be put in study hall. **The legal guardians who didn't register the child(ren) beforehand to study hall, will be billed 300 NOK such as a one-off study period.**

**In case of delay at the end of study hall, penalties will be billed: 150 NOK for every ¼ hour of delay per child.**

For children who are not registered to study hall and who are participating in extra-curricular activities (AES) of the school:

- They will be accepted into study hall free of charge before the beginning of the AES but will be billed if they come back after the end of the activity.
- In the event the activity is cancelled, the student will be accepted into study hall free of charge if the cancellation was sent the day of but will be billed if the information was sent the day before or prior.

## 4.3 Other Fees

### 4.3.1 Examination Fees

The CNED enrolment fees for courses that are not part of the LFO's educational offer (specialty subjects in "Première" and "Terminale" or optional courses) remain the responsibility of the families who choose to enrol their child in them.

However, if a specialty subject followed by a student in "Première" is discontinued in "Terminale" at the LFO, the school will cover the CNED enrolment fees for that specialty. This financial support applies exclusively to students already enrolled in the specialty when it is offered at the school during the student's "Première" year.

#### Other examination fees:

- Brevet des collèges (3e): 750 NOK
- Épreuve anticipée du Baccalauréat de Français (1ère) : 1,500 NOK
- Baccalauréat (Terminale): 3,500 NOK
- French exams for independent candidates:
  - Brevet: 750 NOK
  - Baccalaureat de français: 2,000 NOK
  - Baccalaureat (Terminale): 4,000 NOK

- Linguistic certifications (prices set by the reference organizations)

#### **4.3.2 Group Purchases (School Supplies)**

Basic school supplies are included in the tuition fees. The rates are based on an estimate of the supply consumption for each grade level, considering their specific needs.

#### **4.3.3 Participation Fees for School Trips and Educational Activities**

Students' participation in school trips and/or educational activities organized by the LFO will result in a billing to families.

#### **4.3.4 Return of School Equipment and Damages**

Educational and logistical equipment is graciously loaned to your child(ren). They have the obligation to return this equipment in good condition at the end of the year. Any damage or loss of equipment will result in a fine. It should be noted that the fee associated with the keycards for Vulkan is 150 NOK. Any intentional or unintentional damage will be investigated and may be subject to billing.

The following fees will be applied:

- 500 NOK / textbook
- 350 NOK / book (school library BCD-CDI)
- 2,400 NOK for the entirety of the textbooks

### **5. Financial Aid and Scholarships**

#### **5.1 Scholarship aid from French Authorities**

Students with the French nationality enrolled at the LFO may benefit from financial aid from the French government (school scholarship) under certain income conditions. Applications are processed by the scholarship commission within the French Embassy in Oslo. The decision to grant scholarships is made by the national scholarship commission in Paris.

For new students applying for scholarships, the application form can be downloaded from the website of the French Embassy. Tuition fees will be due in full until a decision is made by the national scholarship commission.

After notification, the tuition fees will be adjusted to consider the scholarships for the entire school year.

#### **5.2 Financial Aid from Norwegian Authorities**

##### **5.2.1 Kindergarten (Maternelle)**

###### **Sibling Discount ("Søskenmoderasjon")**

Families can benefit from the "Søskenmoderasjon" (discount rate covered by the municipality of Oslo) when two or more children from the same family are attending kindergarten at LFO Maternelle AS or any other "barnehage" in the municipality of Oslo.

- For a family with two children in kindergarten, a 30% discount is applied to the younger child.
- For a family with three or more children in kindergarten, a 100% discount is applied to the youngest child, and a 30% discount is applied to the second child.

It is the responsibility of families to inform the administration service by email and provide the necessary documentation if they have an older child enrolled in another kindergarten than ours.

### **Reduced Fee**

Families with an annual income below a threshold set by "Oslo Kommune" may be eligible for a reduced fee. The amount of the reduced fee is determined by "Oslo Kommune". It is the responsibility of the legal representatives to make the request to "Oslo Kommune". For French families, this request must be made before applying for a grant from the French government.

Tuition fees will be due at 100% until the municipality's decision is received, which will then result in an adjustment to the billing.

We encourage you to consult the website:

<https://www.udir.no/regelverk-og-tilsyn/barnehage/foreldrebetaling/>

You can submit your application on the site:

<https://www.oslo.kommune.no/barnehage/pris-og-betaling/>

### **Norwegian Tax Deduction for Kindergarten Tuition**

Kindergarten tuition fees may qualify for a tax deduction per child for individuals paying taxes in Norway. The amount is capped.

The school submits a tax declaration each year to the Norwegian authorities for the amounts billed (for each payer in Eduka) per calendar year. It is essential for the legal representative (payer) to enter their "personnummer" (Norwegian identification number) in Eduka to benefit from this. Legal representatives can declare these amounts themselves in their tax return by downloading them.

You can find more information about this tax provision on the following site:

<https://www.skatteetaten.no/person/skatt/hjelp-til-riktig-skatt/familie-og-helse/barn/foreldrefradrag/>

### **5.2.2 Norwegian tax deduction for students in primary school**

Studies in primary school can give right to a tax deduction per child for people paying their taxes in Norway. The amount is capped.

The school fills out a tax declaration every year to the Norwegian authorities of the amounts invoiced (for every payer in Eduka) per civil year. It is essential to fill in the "personnummer" /

Norwegian identification number in Eduka to benefit from it. The parents can declare themselves in their tax declaration by downloading them.

You can find information on this tax declaration on the following website:

<https://www.skatteetaten.no/person/skatt/hjelp-til-riktig-skatt/familie-og-helse/barn/foreldrefradrag/>

### **5.2.3 High School**

Students in high school (2e, 1e, terminale) can benefit, under certain conditions, from an aid from the Norwegian government (Lånekassen) if the legal guardians are taxed in Norway and are nationals of the European Economic Area.

Starting mid-July of the year N, families are asked to connect to the website:

<https://lanekassen.no/> to start the procedure.

At the end of school year N-1, the LFO sends to the students concerned and their legal guardians related forms. It is then up to the family to send these at the start of the year N to the head of the LFO who will transfer them to the Lånekassen organization.

See website: <https://lanekassen.no/>